

Dear Families,

Thank you for your patience and understanding during this time. We continue to prioritise the health and safety of the children, families and our staff at (insert program name). With this in mind, we are reopening on (Insert Date). We continue to monitor the COVID-19 situation closely, utilizing updated CDC and childcare industry expert guidance. With this letter, we hope to address many of the questions and concerns you may have. As part of our (re)opening plan, our staff will implement on-site efforts included in the CDC's [Guidance for Child Care Programs](#).

These measures include:

- [Everyday preventive actions](#)
- CDC recommended [Cleaning and Disinfecting](#) protocols
- Limit personal items brought from home to essential items only. This includes pillows, blankets, stuffed toys.
- We ask that parents and visitors not enter the school past the lobby and allow our staff to escort children to their classrooms (after sanitizing or washing their hands) We are limiting access to classrooms and the main building areas to staff, students, and essential personnel only.
- Health Observations and/or temperatures will be taken as your child arrives to the center
- Children exhibiting symptoms of illness, especially with a fever over 100 degrees will be sent home and ask not to return until symptoms have resolved for a minimum of 48 hours without the use of medication.
- Children with symptoms developing after arrival will be removed from the classroom and must be picked up within 30 minutes of notification.
- Do not visit the center if you are ill or suspect you are ill. Also, if someone in your household is ill, please do not bring your child to school.
- Please notify the director immediately if you or someone you've been in contact with tests positive for COVID-19
- Our staff will implement on-site efforts included in the CDC Reopening

We ask for your help and patience as we implement these new protocols to limit exposure.

Thank you for your cooperation.

Sincerely,